

Rocky Mountain District Key Club Elections Information

The District Convention (DCON) is our opportunity to elect a new Rocky Mountain District Key Club Board. Your understanding of the election format is imperative, especially if this is your first DCON. This guide will break down the election process this weekend, helping this important process run as smoothly as possible.

***Keep in mind that only two delegates from each school can vote in the House of Delegates on Sunday.**

FRIDAY NIGHT

OPENING SESSION & NOMINATIONS

Welcome to DCON! During the opening session of the convention, people will have the opportunity to nominate others for election. After opening session formalities, we will open the floor for nominations. Anyone is welcome to run or nominate a Key Clubber for election. In order to run for any of these offices, you must be nominated, there must be a second, and the candidate must accept. A brief meeting will be held after the opening session to prepare candidates for funny caucusing shortly after.

Interested in nominating someone? When the nomination floor opens, stand up, wait for the microphone, and say “I nominate (name) for (position) .” Another member must “second” the nomination, and the nominee can either accept or deny the nomination.

CASUAL CAUCUSING

After the opening session, we will break out into caucusing rooms. This section of caucusing is your opportunity to get to know each candidate on a more light-hearted and personal level. Each candidate will visit your room for three minutes to introduce themselves and answer questions. Please be quiet during and in-between sessions and turn off or silence your cell phones to avoid disruptions. The candidate is responsible for delegating time to both an introduction and questions. Please avoid asking questions about candidate platforms and focus more on the candidate’s activities, hobbies, and life. If questions are subjectively off task, the District Officer in charge of each caucusing room reserves the ability to redirect questioning. Make it a goal to ask at least one question per candidate!

My caucusing room is: _____

Here are some sample questions you can ask:

- How has Key Club changed your life?
- What is your favorite service project you’ve done?
- Who is your role model and why?
- Create a simile involving how great Key Club is.
- How did you get involved with the K Family?

SATURDAY MORNING

Turn In House of Delegates Forms

Each high school is allowed a maximum of two delegates at the House of Delegates, but can send one delegate or none at all. In order for your delegates to be allowed to vote, you need to fill out the House of Delegates Form and submit it to the Elections Chair. If you do not get your form in, then you can **not** vote Sunday morning.

SATURDAY AFTERNOON

SERIOUS CAUCUSING

Today's caucusing session is directed in the same way as the personal candidate Q&A, but rather than personal questions, questions should be more focused on a candidate's platform. Candidates will be in each room for 6 minutes. This includes a three-minute long speech and another three minutes for questions (unused speech time is yielded to questions). This is a perfect time to ask candidates about their Key Club knowledge, qualifications, interests, and goals. We do not suggest asking candidates to say the Key Club pledge because this is not required knowledge to run for a district position. Serious caucusing will be held in the same rooms as personal candidate Q&A.

Here are some sample questions you can ask:

- Why do you feel fit for this position?
- What qualities will you bring to the District Board?
- Are you aware of the time commitment of the position and are you able to manage Key Club well along with high school and your extracurriculars?
- Why do you feel passionate about Key Club?
- What new ideas will you bring to the District Board?

SUNDAY MORNING

HOUSE OF DELEGATES

Are you one of the two representatives from your school attending the House of Delegates? If not, do not fret, you get a little extra time to sleep in before the Farewell session! For the delegates, you should have registered to attend the House of Delegates. Each registered delegate should have received a stamp on their nametag - this is your ticket into the House of Delegates. If you are not registered you will not be allowed to vote.

DURING HOUSE OF DELEGATES

Bring with you a pencil and something to write on for HoD. After you get seated, make sure to turn off your cellphones and put them away. The House of Delegates is run in a very professional manner and we will not tolerate disruptions. When the session begins, our Governor will begin with an introduction and further direct the elections. Please listen carefully! Next, each candidate will come in one at a time for five minutes. This will involve a minute-long speech, two minute-long questions from the District Board, and another two minutes for any extra questions from delegates. We will begin with

the position of Bulletin Editor, vote for the position, continue with Treasurer elections, vote, and so on. Ballots will need to be fully counted before we begin voting for the next position.

- If you are interested in assisting in ballot counting and are not a delegate, let the Elections Chair know or come to the House of Delegates Sunday morning for further instructions.
- If you would like to sit in on House of Delegates and are not a delegate, there will be a separate section for observers. You can come to the House of Delegates Sunday morning and check-in.
- After elections, we will open the floor for any suggested amendments.
- Please listen to directions during the session for amendment voting procedures. You will have your chance to speak your thoughts on any amendment and afterwards, we will vote whether or not to put the amendment in place by a simple voiced “Aye” or “Nay” vote. After we finish all necessary business, you will be released and the elected positions will be announced during the Farewell Session.

GENERAL CAUCUSING AND ELECTION TIPS

Caucusing Rules

- Touching the candidates is not allowed (ie. handshakes)
- Please do not ask questions about culture, political views, religion, etc.
- A candidate is allowed to void a question if they feel the question suggests any of the material above
- A candidate is also allowed to void the question asking to say the Key Club Pledge

Important Things to Consider When Evaluating Candidates

● When evaluating candidates, remember that the students elected will be your District Board for your upcoming year, and you will likely be in contact with them throughout the year. Who do you feel would represent the District well? Who do you want to work with during the next year?

● Each candidate will bring unique qualities to the board. Think of one aspect you feel important to Key Club and look for that in each candidate. For example, if you want to see stronger communication between the board and clubs, look for candidates that pay attention to your interest, like communication.

● Overall, this weekend is all about Key Club and what an amazing organization we are. If you want to see a board who feels as passionate about Key Club as you do, seek out those candidates you feel really have fallen in love with Key Club.